



PURCHASE ORDER CITY GOVERNMENT OF PASIG

Agency Name

Supplier : **PHILCOPY CORPORATION**

P.O. No. : **23-12-0879**

Address : **U-2406 24/F, Medical Plaza Ortigas Bldg. San Miguel, San Antonio, Pasig City**

Date : **12/04/2023**

Mode of Procurement: **DIRECT CONTRACTING**

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **Central Supply Office**

Delivery Term : **15 CD upon Notice to Proceed but not to exceed 31 Dec**

Date of Delivery :

Payment Term : **within 45 days upon completion of delivery**

ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
1	PCS	8	Kyocera Black Toner, KYOCERA TK-5234K for Ecosys M5521 cdw	4,585.00	36,680.00
2	PCS	7	Kyocera Cyan Toner, KYOCERA TK-5234C for Ecosys M5521 cdw	6,130.00	42,910.00
3	PCS	7	Kyocera Magenta Toner, KYOCERA TK-5234M for Ecosys M5521 cdw	6,130.00	42,910.00
4	PCS	7	Kyocera Yellow Toner, KYOCERA TK-5234Y for Ecosys M5521 cdw	6,130.00	42,910.00

*Purchase Order shall cover all the items found in the Request for Quotation, Terms of Reference/ Technical Specifications and Bid Bulletin/s if any.

***** Nothing Follows *****

for the use of Office of the City Legal Officer for the use of City Legal Office

Control No. **5176**

GRAND TOTAL : **Php 165,410.00**

Total Amount in Words **One Hundred Sixty-five Thousand Four Hundred Ten Pesos Only.**

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

Conforme :

for:
RUBY JEAN PASTOR
(Signature over printed name of Supplier)
12/15/23
Date

Very truly yours,

VICTOR M. REGIS N. SOTTO
(Authorized Official)
City Mayor

Requisitioning Office/Dept. :

JOSEPHINE C. LATI-BAGAOISAN
(Authorized Official)

Funds Available :

JUVY A. CUENCO
Chief Accountant

Amount : **₱ 165,410.00**

OBR No. : **100-2023-11**

0043-1131